

Business Continuity Manager

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Phone :

Web :



Job Summary

Vacancy :

Deadline : Aug 29, 2025

Published : Jul 29, 2025

Employment Status : Full Time

Experience : 5 - 10 Years

Salary : To be defined

Gender : Any

Career Level : Top Level

Qualification :

Responsibilities:

- Lead the development, maintenance, and continuous improvement of the **Business Continuity and Crisis Management framework**;
- Conduct and support **Business Impact Analyses** (BIAs) and continuity planning with business and technology stakeholders;
- Align recovery capabilities with service criticality, leveraging cloud-native, distributed, and hybrid infrastructure common in **FinTech environments**;
- Business Continuity **testing** - Coordinate continuity and disaster recovery exercises across data centers, systems & departments;
- Provide reporting and recommendations to senior and **executive management**;
- Work with **internal and external audit to ensure we retain our ISO 22301: 2019 certification** and adhere to new regulatory changes;
- Manage BCM policy and strategy.
- **Third-Party Risk Manager** (Stakeholder Oversight)
- Review and challenge third-party documentation submitted by service owners, including onboarding, renewals, and exit plans / strategies;
- Assess ICT-related service providers in line with **FINMA Circulars and DORA regulations** on operational resilience and digital risk;
- Ensure that due diligence documentation, control evidence, and risk assessments are complete, up-to-date, and compliant with regulation;
- Collaborate with Business, Information Security, Compliance, Legal, Procurement and Risk in the third-party risk lifecycle;
- **Define and report on Key Risk Indicators.**

Requirements:

Required Skills :

- Strong understanding of relevant regulatory frameworks: FINMA, DORA, ISO 22301, GDPR;
- Familiarity with IT risk management, cloud-based infrastructures, third-party oversight, and information security fundamentals;
- Strong communication and stakeholder engagement skills; ability to work across business, compliance, and technology units;
- Hands-on experience with GRC or internal control systems.

Education and Experience

- Minimum 5 years of experience in Business Continuity, Risk, Information Security, or Operational Resilience, preferably in FinTech, banking, or financial services;
- Relevant certifications are a plus.

About the company:

Our client is fintech company with a leading marketplace for structured investment solutions.

Your recruiter:

Aline, Senior Talent Acquisition Specialist @ Effitalents.
Feel free to contact her for more information!

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits

- Meal allowance • Parking solution • Life Insurance • Health Insurance