

Operations Coordinator @ Iron Studios



contact@efftalents.com

Phone :

Web :

Job Summary

Vacancy :

Deadline : May 22, 2024

Published : Feb 09, 2024

Employment Status : Full Time

Experience : 1 - 3 Years

Salary : To be defined

Gender : Any

Career Level : Entry Level

Qualification :

Job Description

It is a temporary contract. Minimum 2 years of experience is required.

Responsibilities:

- **Supervise and lead** operational team
- **Coordinate** logistical activities to ensure an efficient supply chain
- **Manage** resources (people, equipment, materials)
- **Ensure** the fulfillment of operational goals and deadlines
- **Ensure** the efficiency of product and service suppliers

Requirements:

- Experience as an Operations Coordinator or similar for at **least 2 years**
- In-depth knowledge of specific operational processes, such as: **import and export of goods, B2B/B2C order management, etc.**
- Warehouse management: processes, inventory, people.
- Knowledge of **international trade regulations** (intra and extra-community transactions)
- Advanced spoken and written English (**mandatory**)
- Portuguese (**minimum B2**)

Type of profile :

- Leadership, communication, and problem-solving skills
- Ability to make quick decisions

About the company :

Since 2013, Iron Studios has been developing and producing extremely detailed collectible figures, being the first Brazilian company with licensed products of the segment, 100% made for collectors.

Your recruiter :

Flavia , Senior Talent Acquisition @ Efftalents.

Don't hesitate to contact her for more information!

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits

Food Allowance